St Brigid's Catholic School Canteen  
~ General Information ~

1. The Canteen is open from 8.45am until approximately 1.25p.m. However, it is **CLOSED ON WEDNESDAYS** for lunch orders but is open at recess for snacks, excluding muffins, pancakes and cookies.

2. Lunch bags are available only from the canteen servery before school commences, with the student/parent responsible for writing out the day’s order – 10 for 40cents, or can be purchased from any supermarket. Orders written on envelopes are not acceptable because of time constraints on canteen staff. PLEASE include your child’s name and classroom number and please avoid using sticky tape or staples to seal the bag.

3. Please place bags into the lunch boxes located in every classroom and avoid dropping them onto the canteen counter. The required change will be wrapped in paper and placed back in the bag. Small children need to be told to watch out for change before putting their used lunch bag into the rubbish.

4. Fruit Slushy (100% apple juice concentrate) and iceblocks/creams cannot be ordered on the lunch bags, however, frozen fruit boxes during terms 1 and 4 or Hot Milo during Terms 2 & 3 may be.

5. Please do not use gel/fluro type pens as they are difficult to read.

6. Your child will always be fed if home packed lunches or lunch orders are left at home or lost. The child will have the choice of a cheese or vegemite sandwich. Should the child refuse a sandwich, the parent will be telephoned. A note will be sent home via the class teacher of any payment owed. This service is provided **ON THE UNDERSTANDING THAT PAYMENT WILL BE RECEIVED ON THE NEXT SCHOOL DAY.** Chasing money is both time consuming and embarrassing.

7. If Mum or Dad find lunches left at home – I am quite happy for you to ring me (Kathy – Canteen direct No. 85 222801) and place the order over the phone. – again, on the above understanding.

8. The Canteen is managed by Kathy and a small group of dedicated volunteers. **We are urgently in need of volunteers** who will need to follow the school’s policy of applying for a police check (Please speak to Canteen or Front Office staff). This is a great opportunity for you to meet people in our school community (and wider Parish), get to know your child’s teachers and class mates. Volunteers are required from 9.00am. until approximately 2.00p.m., however, 45 minutes in the morning will assist us in making popcorn etc. **We are a very friendly, cheerful group and would make you feel really welcome.** Please pop in to have a chat or look around. Whatever time you could give - fortnightly, once a term or even just once a year would be appreciated. Bottomless tea/coffee and lunch is provided for all volunteers.

9. Any nutritional information is available – please pop in and ask.

10. If your child has any health issues I should be aware of, the Administration staff will alert canteen staff.

Finally, if you have any questions or concerns about the Canteen please do not hesitate to contact me.

Kind regards

Kathy O’Reilly.

**Please Note:**
- ☺ Strictly Cash: No I.O.U.’s
- ☺ Food from home will not be heated in the canteen
- ☺ Plastic Spoons = 5 cents